



Fauna Rescue of SA Inc
ABN 20 601 494 364

PO Box 241
Modbury North SA 5092
Fax 8395 8769

Wildlife Volunteer Help Line: 8289 0896

Internet: www.faunarescue.org.au
E-mail : info@faunarescue.org.au

CO-ORDINATOR POLICY

1. Role of Co-ordinators

- a) To help train members in all aspects of fauna care e.g. share information, train and keep in contact with carers.
- b) Co-ordinators can enlist the assistance of other members in the training of new members.
- c) To place fauna with appropriate carers, e.g. ensure carers have appropriate knowledge and training for species placed with them.
- d) Keep a register of member carers, e.g. keep a list of all carers they are working with and up to date information on capabilities and facilities, which is to be supplied to Committee if requested
- e) To attend training workshops, e.g. keep up to date with and share new information, talk to members after workshops, help with talks at workshops for the species for which they are a co-ordinator, have input into content of workshops.
- f) To inform the training committee of training needs, e.g. items and information they feel need to be addressed in regards to training.
- g) Share information with other co-ordinators, e.g. carers' abilities, who is caring for what species, creching of fauna, be aware of what species are coming in and why, overall picture of species, agree to reinforce training methods and maintain uniform care.
- h) To ensure fauna is appropriately prepared before release, e.g. fauna recognises its natural food, where and how it will be released, time of day to be released, has been appropriately housed before release, predator awareness, weather conditions on release.
- i) Advise members on permit requirements.

2. Co-ordinator Behaviour

- a) Co-ordinators are answerable to the Fauna Rescue committee.
- b) Co-ordinators are expected to apply themselves in the best interests of the organisation.
- c) Must not misuse any authority or discretion given by the organisation.
- d) Co-ordinators need to treat all members in a sympathetic and respectful manner and must abide by the Code of Ethics Item 3 (Bullying).

3. Committee Directives

- a) Animals must be given a reasonable time frame to recover from injuries and proper assessment must be undertaken before any wildlife is deemed unreleasable.
- b) If a co-ordinator is unsure if an animal will be releasable it must be cared for as if it is a candidate for release. If after a reasonable time frame the co-ordinator is sure it is unreleasable only then should it be cared for as an unreleasable.
- c) Animals undergoing rehabilitation for release must not be humanised. It is the co-ordinator's responsibility to ensure members are aware of the problems associated with humanising wildlife and the detrimental effect it can have on an animal if released, and to ensure a good quality of life.
- d) Should an issue arise with a member or situation which the co-ordinators cannot solve or agree on, then the issue must be put in writing and submitted to the Committee who will appoint up to 2 Resolution Officers /Mediation Officer if necessary. The Resolution Officers will follow the normal procedures for dealing with and resolving such disputes.



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3. Committee Directives continued

- e) A report made by the Resolution Officers will be submitted to the committee for review. Any decision the committee makes is final.
- f) Co-ordinators respect and maintain confidential information.
- g) Co-ordinators of the same species are to work as a team and keep lines of communication open at all times with the other coordinators for that species.
- h) Co-ordinators need to work within the team structure of the relevant programme and liaise with Committee.
- i) All co-ordinators are equal in status and as such their views must be respected by their peers.
- j) Details of sites both with and without Fauna Rescue aviaries/facilities (giving name, location & address, details of facilities) which are used for the rehabilitation/release of wildlife are to be sent to the Property Officer or Secretary on a monthly basis.
- k) Requests for details of animal records must be applied for through Committee, to prevent overload on the Animal Records Officer.
- l) Co-ordinators must put the needs of the animal first and not let the members' emotional needs or friendships interfere with what is in the best interests of the animal.
- m) Members must be given a chance to care for wildlife. Animals are to be shared between carers using sound judgement by the co-ordinator that the animal has been placed on the basis of what is in the best interests for that particular animal.
- n) Co-ordinators must all work together as a team towards the same goal of wildlife rehabilitation.

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Reviewed, amended and authorised at a Committee meeting held on 17th March 2014 Item 43

To be reviewed yearly

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Tear off slip – please remove slip, sign and return to Secretary P.O. Box 241, Modbury North, S.A. 5092
PLEASE KEEP THE DOCUMENT FOR YOUR FUTURE REFERENCE

Name (BLOCK CAPITALS) _____

I have read, understood and agree to abide by the Fauna Rescue of SA Inc. **Co-Ordinator Policy.**

Signed: _____

Date _____